

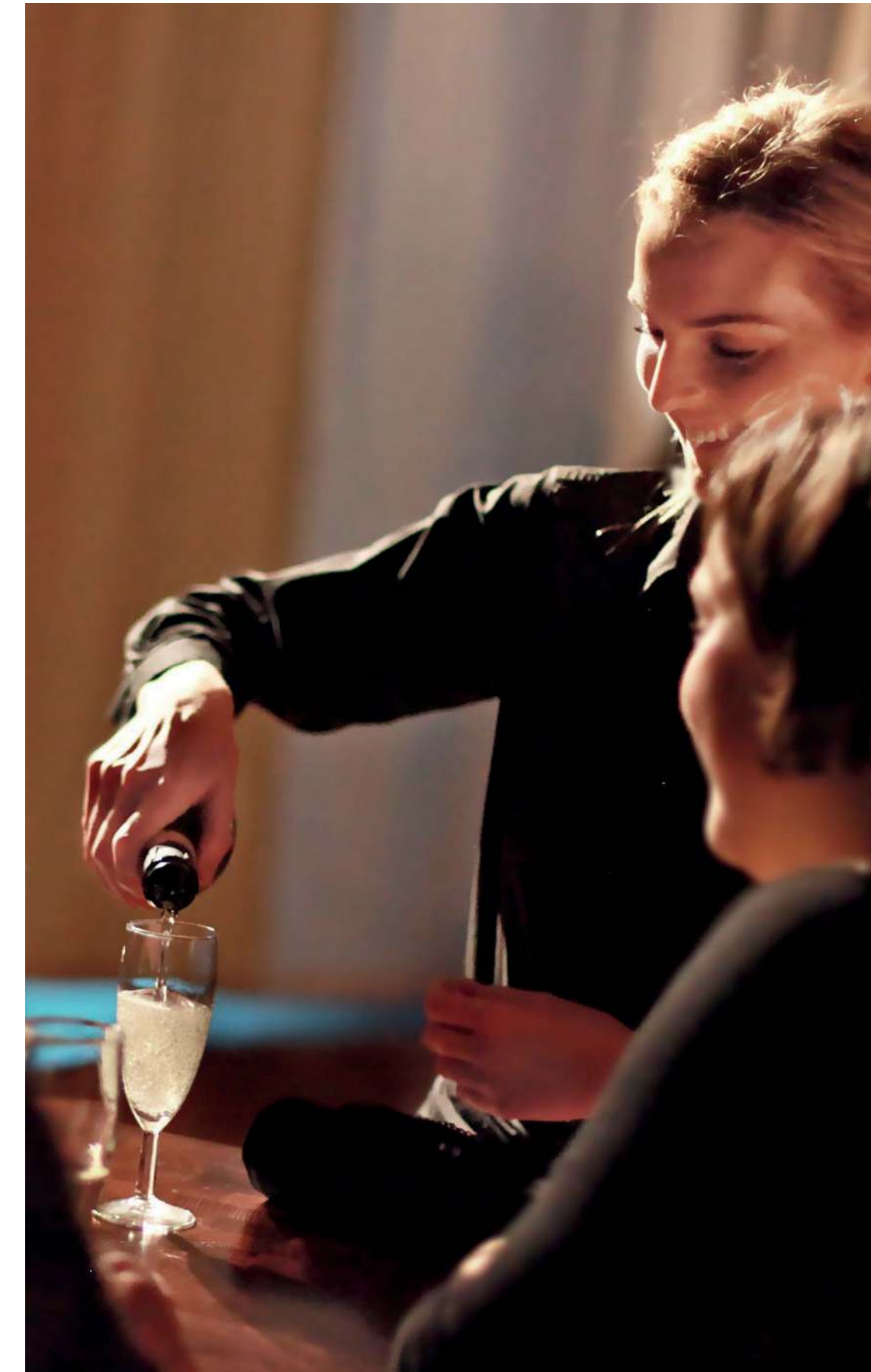


EVENTS
and
CONFERENCING

EVENTNORTHUMBRIA.CO.UK

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WHY US?

Event Northumbria is a unique, independent events venue located in central Newcastle within the spacious Northumbria University campus.

Host your event with us and choose from a variety of indoor and outdoor spaces with capacity to accommodate up to 1300 guests. Our experienced team offer support for all aspects of your event including technical services, design and catering.

Together we will ensure you have an unforgettable experience.

WHY CHOOSE US?

UNIQUE

Event Northumbria manages the excellent event spaces at Northumbria Students Union and as such has access to a unique blend of venues under one roof. Formal conference rooms can be booked alongside social spaces like our beautiful glass fronted café or industrial style cocktail bar.

SPEND CONSCIOUSLY

We are a charity and therefore all profits are reinvested to improve our services for students, investing in the talent of the future.

ECO FRIENDLY

Our environmental policies make us one of the most eco friendly venues in the North East.

EXTRAS

Our 'on campus' location provides access to a host of Northumbria University facilities including gym, swimming pool & climbing wall as well as additional event spaces.



MEET THE TEAM

Event Northumbria is led by a team of individuals with years of knowledge and experience under their belts.

Taking on a range of events over the years, Event Northumbria's team is well positioned to help you make your events the best that they can be. Headed by Hannah Wood, Sales and Events Manager, Event Northumbria is a one stop solution to your event needs. Our team will provide tailored support and will be on hand every step of the way.



HANNAH WOOD
Sales and Events Manager



GRACIE DONOGHUE
Sales and Events Coordinator



CHRIS KIPPAX
Operations Manager



DEAN CALCUTT
Technical Services Manager



KALIM BRYCE
Duty Bars Manager



SIMON ADDIS
Duty Bars Manager



BYRON HARDING
Duty Bars Manager



DANNY WOOD
Duty Bars Manager

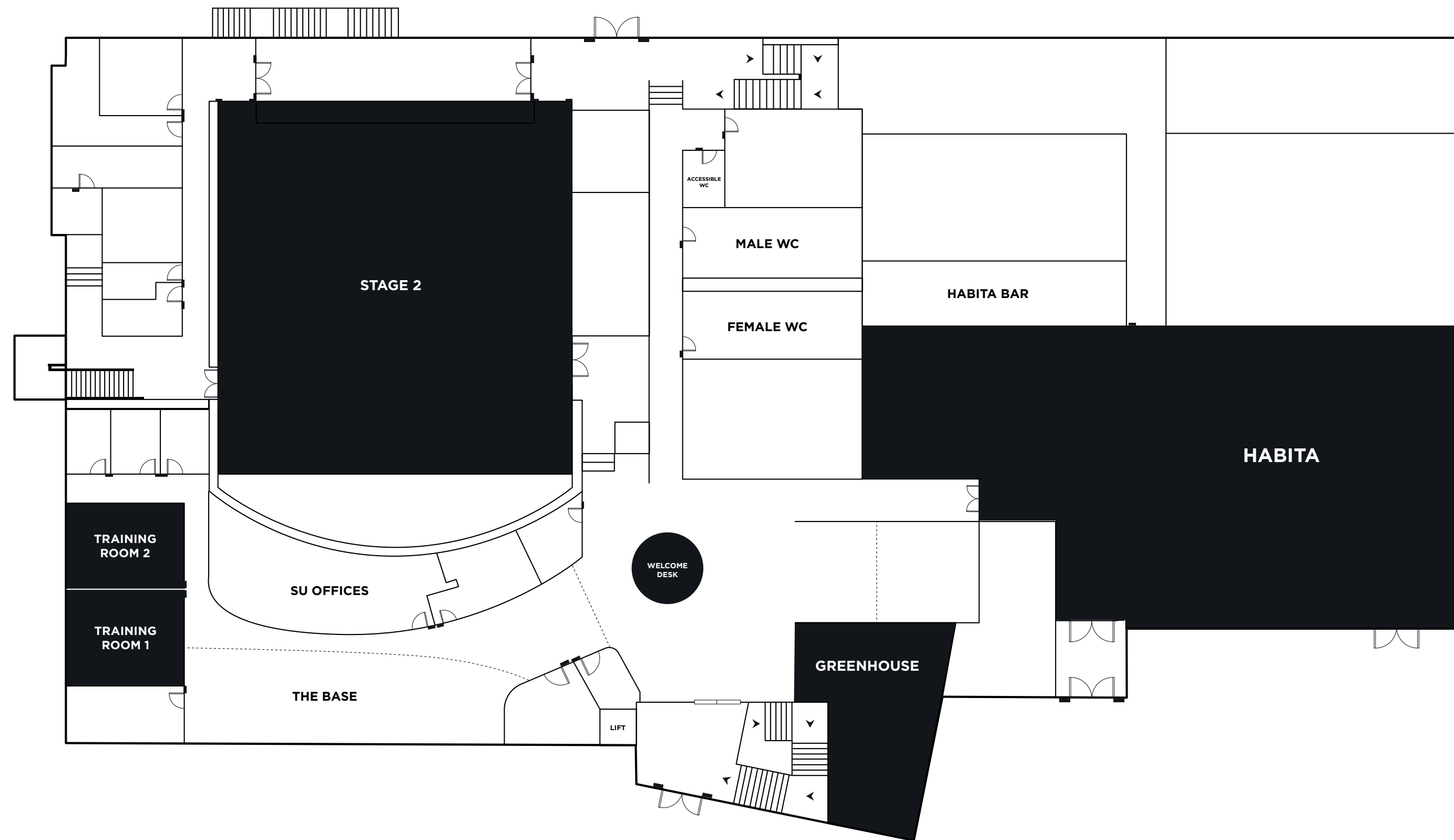


CHARLIE
Duty Bars Manager



KATIE BELL
Technical Services Coordinator

GROUND FLOOR



FIRST FLOOR



Our largest venue at 750sqm, Domain offers endless flexibility and an impressive range of features.

Use the venue open plan or create zones with our floor to ceiling drapes which allow you to configure the space in a variety of ways. Domain is the perfect blank canvas from which to create your event.

Ideal for conferences, awards, studio space, live events, exhibitions and celebrations.

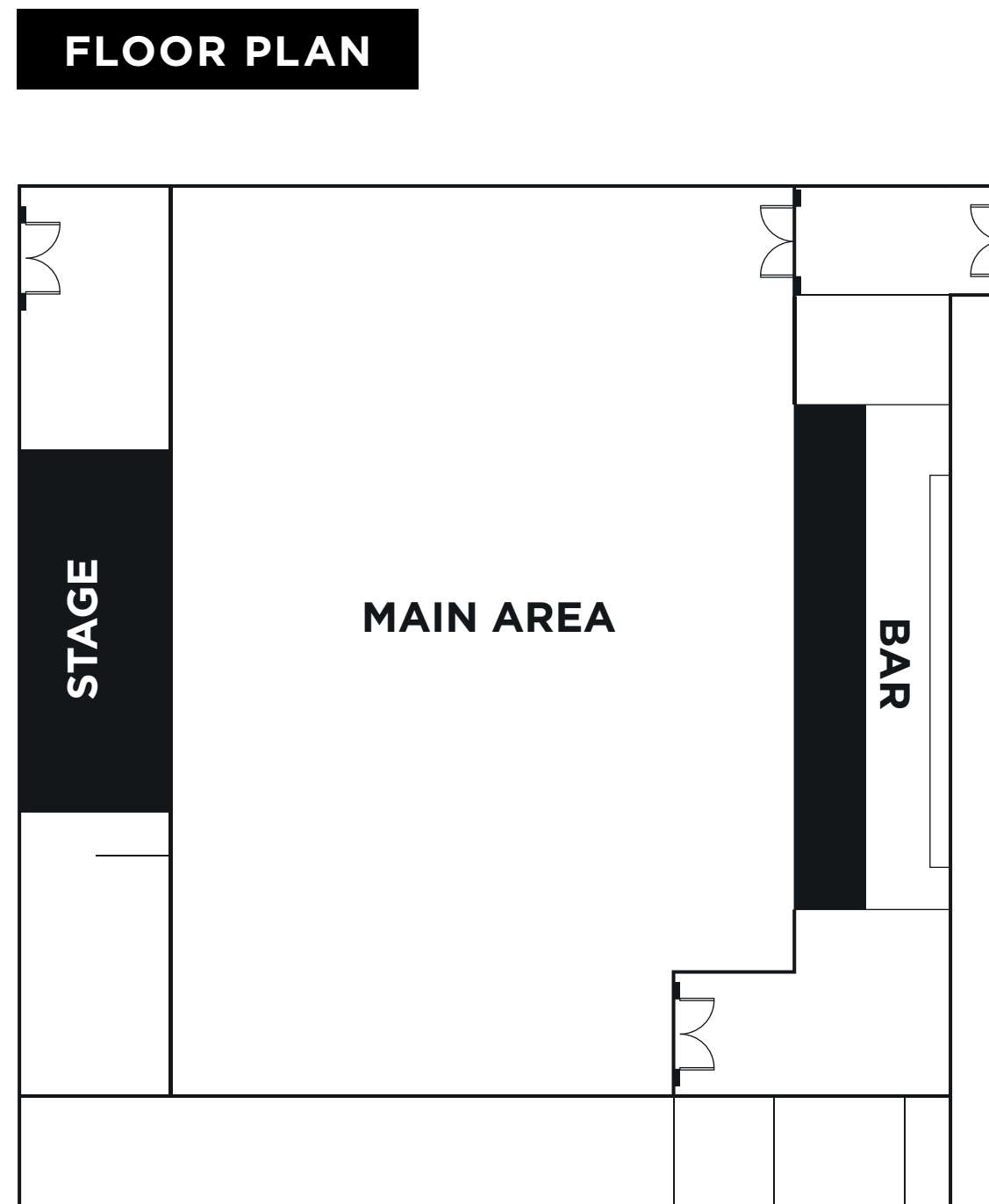
MAX CAPACITY

1300 standing
600 sitting*
400 dining

KEY FEATURES

Bar, stage, lighting rig, PA system, 2am license, sprung wooden floor

*Theatre Style





Your own private event space, Reds has attitude and everything you need for a late night event.

Raised seating areas overlook the main dance floor with a large island bar providing easy access to some of the lowest priced drinks in town. Reds is your perfect party venue for a fun and memorable night.

Ideal for celebrations, live events, club nights.

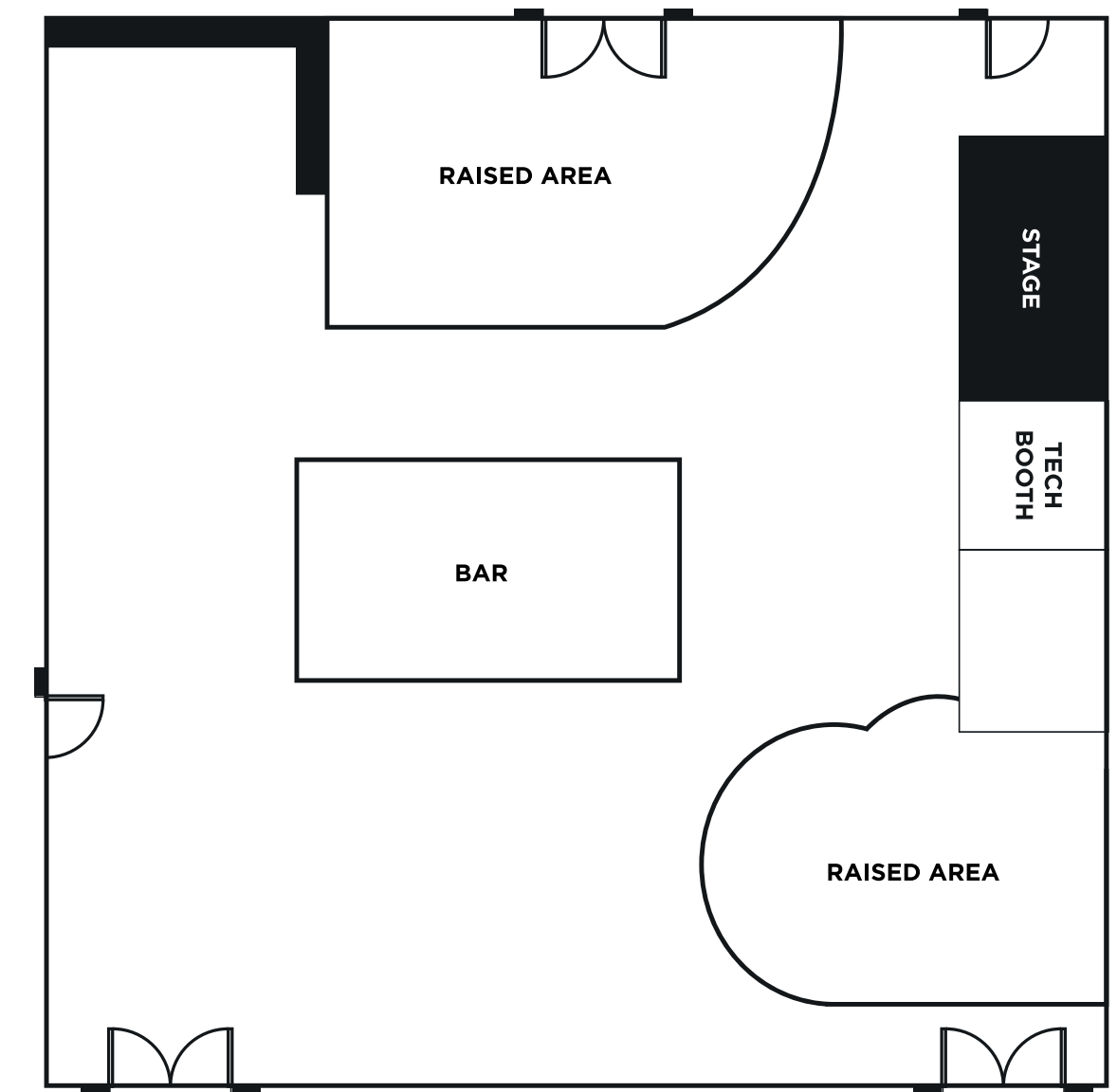
MAX CAPACITY

900 standing
200 sitting

KEY FEATURES

Bar, dance floor, stage, DJ booth, external balcony, VIP area, booth seating, 3am license.

FLOOR PLAN



STAGE 2

Stage 2 is a high spec, flexible, theatre space with a wide range of practical features.

Retractable tiered seating on opposite walls allows the space to be easily configured in a variety of ways. Stage 2 has direct access to the spacious main reception area of the building.

Ideal for conferences, performances, studio space, film screenings, seminars, product launches, live events.

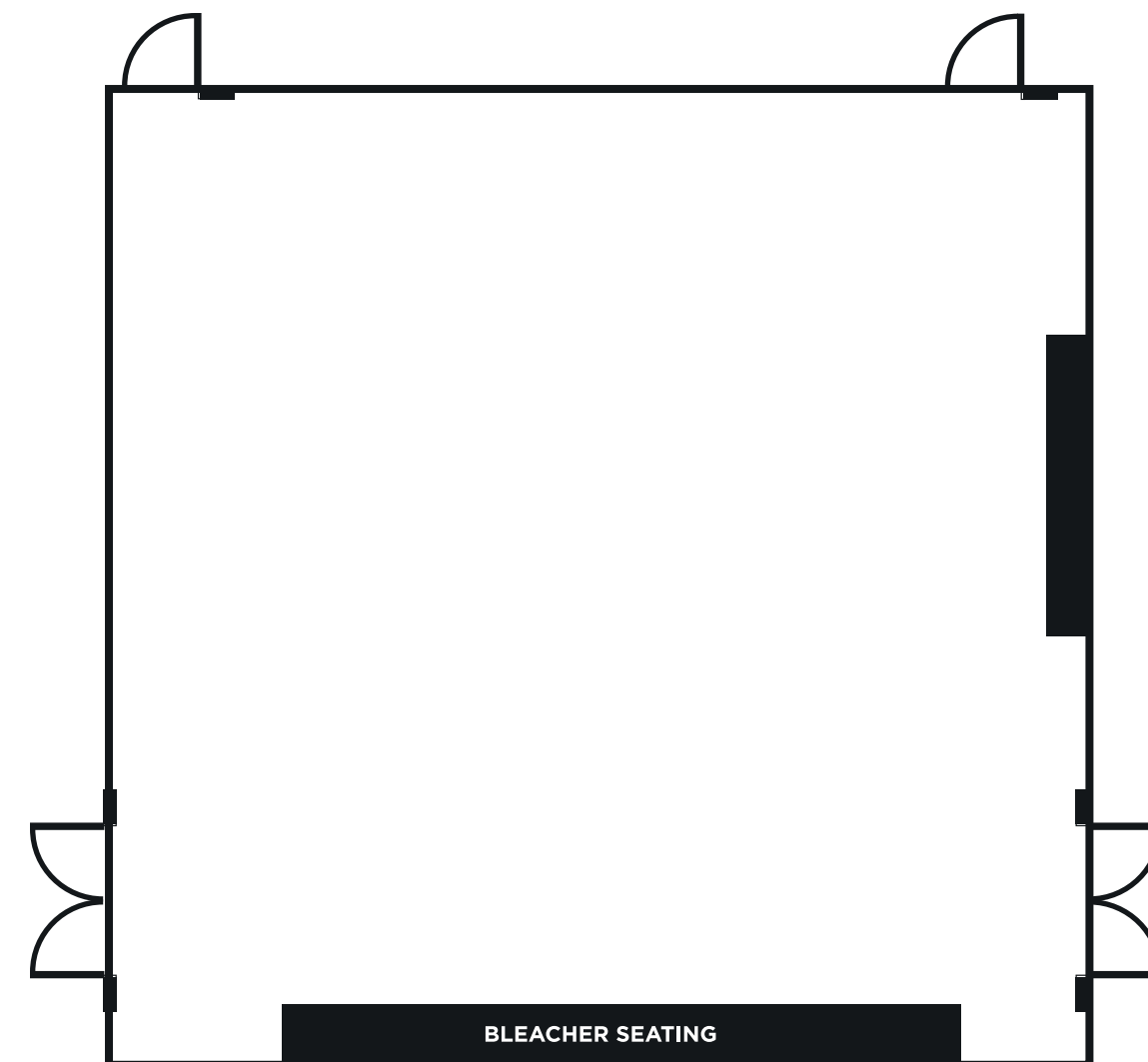
MAX CAPACITY

500 standing
200 theatre

KEY FEATURES

400m² flat space, retractable bleacher seating, *20ft projector screen, dressing room & green room, lighting rig, PA system.

FLOOR PLAN





Escape is an open plan lounge area, flooded with natural light and relaxed seating areas.

Escape can be hired as a stand alone space but also provides a useful addition to our largest venue Domain. Equipped with a range of informal furniture including sofas and beanbags, Escape is the perfect place to take a break.

Ideal for informal seminars, break outs, delegate lounge, small exhibitions, and drinks receptions

MAX CAPACITY

200 standing
100 theatre

KEY FEATURES

Ample sitting space, flooded with natural light.

Designed by interiors company Collective Design, Habita will provide your event with a touch of style.

Exposed brickwork and metro tiles give the bar a modern feel while the leather booth seating adds an element of comfort. Habita also boasts a large, heated outdoor terrace allowing your guests to eat, drink and dance 'al fresco' if the weather permits.

Available out of term time for private hire.

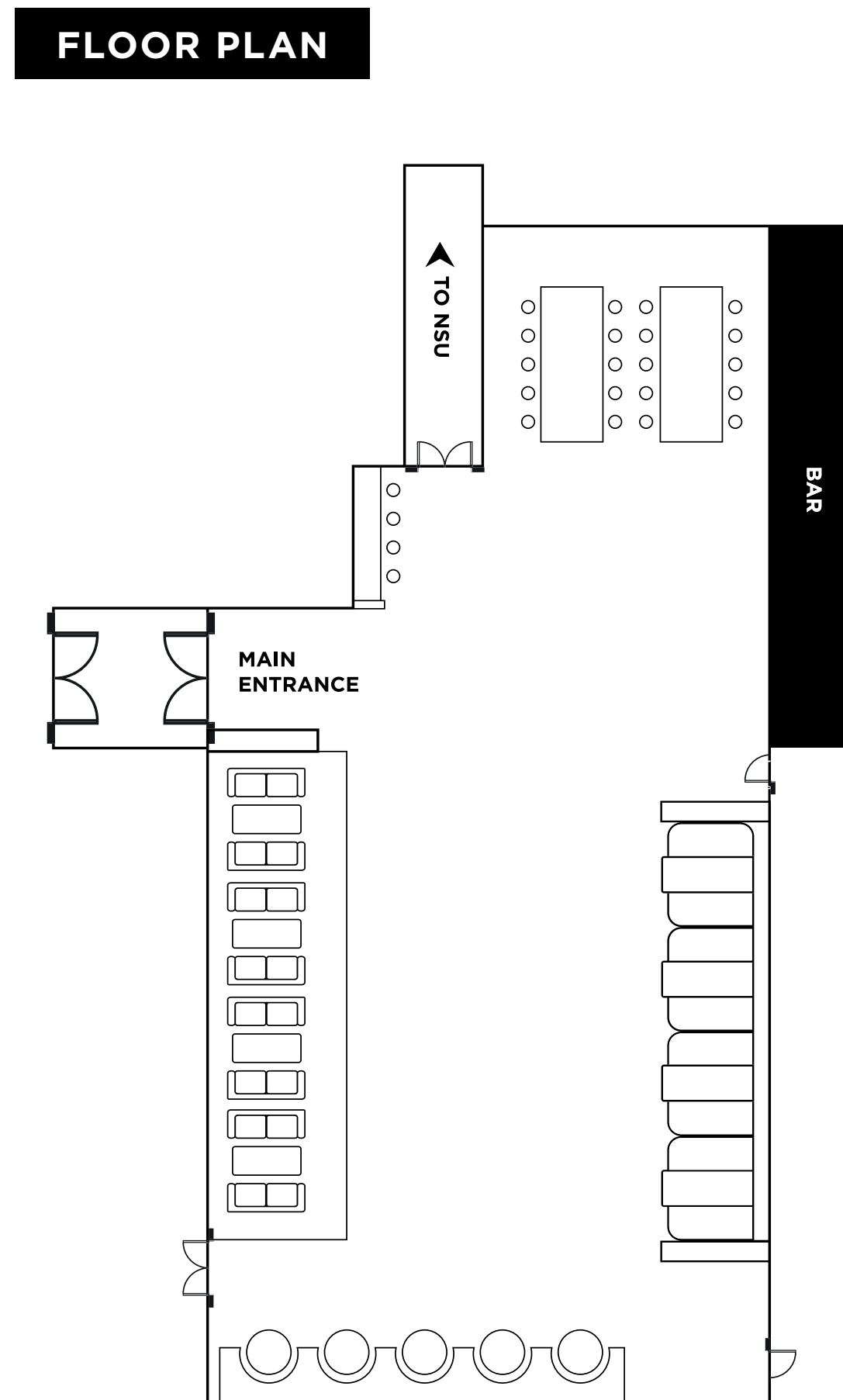
Ideal for weddings, celebrations, drinks receptions and products launches.

HABITA MAX CAPACITY

500 standing
250 seated

KEY FEATURES

Mood lighting, in-house PA system.



GREENHOUSE



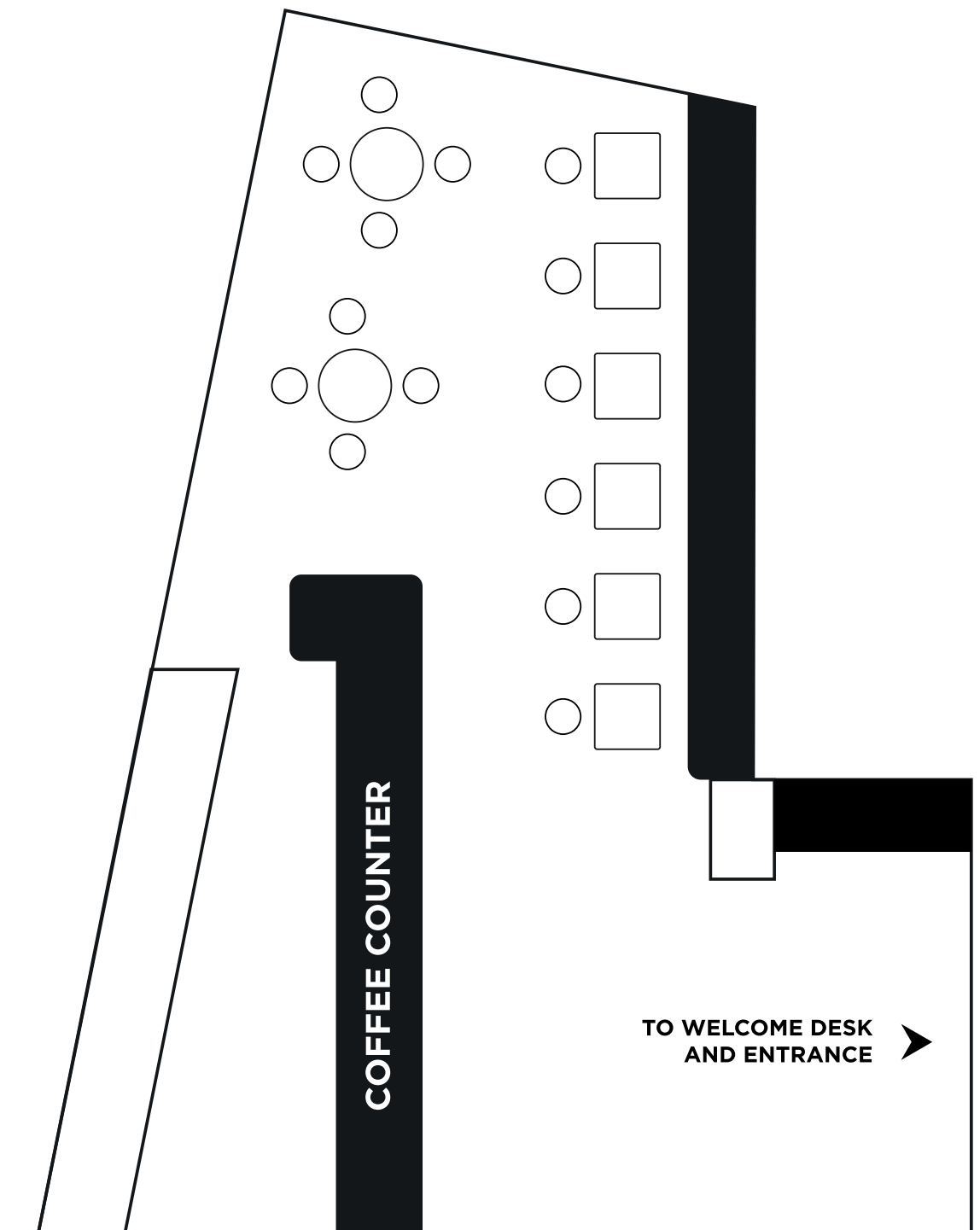
The Greenhouse is a beautifully light and airy space complete with glass walls and a double height ceiling.

A compact coffee shop by day, Greenhouse is available for private hire evenings, weekends and daytimes during University holidays. Complete with optional outdoor terrace, the Greenhouse offers is a really special venue for small events or a great addition to your conference.

Ideal for celebrations, networking events, and drinks receptions.

MAX CAPACITY
25 sitting

FLOOR PLAN



TERRACE

The Terrace can be the perfect addition to any event.

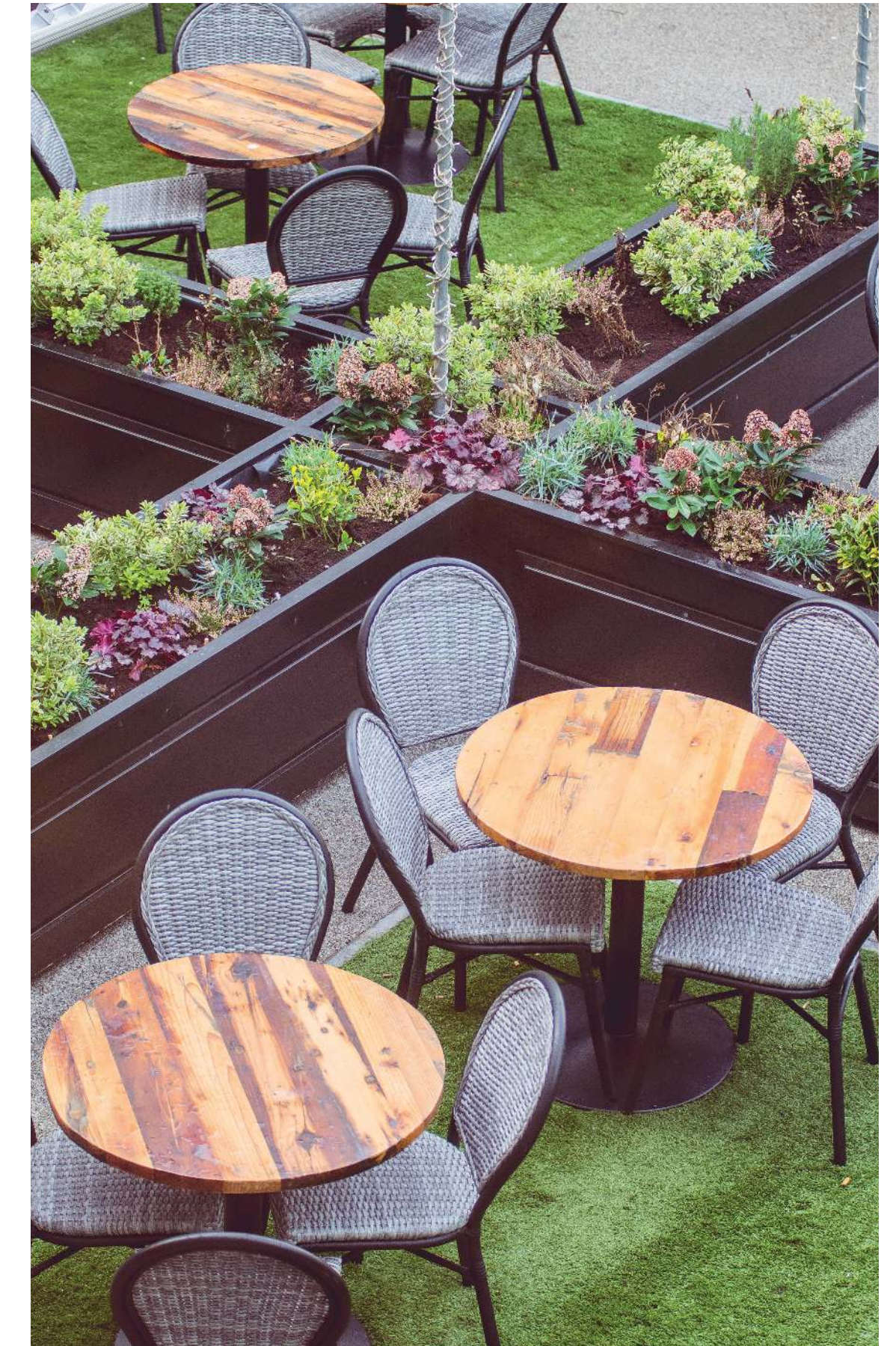
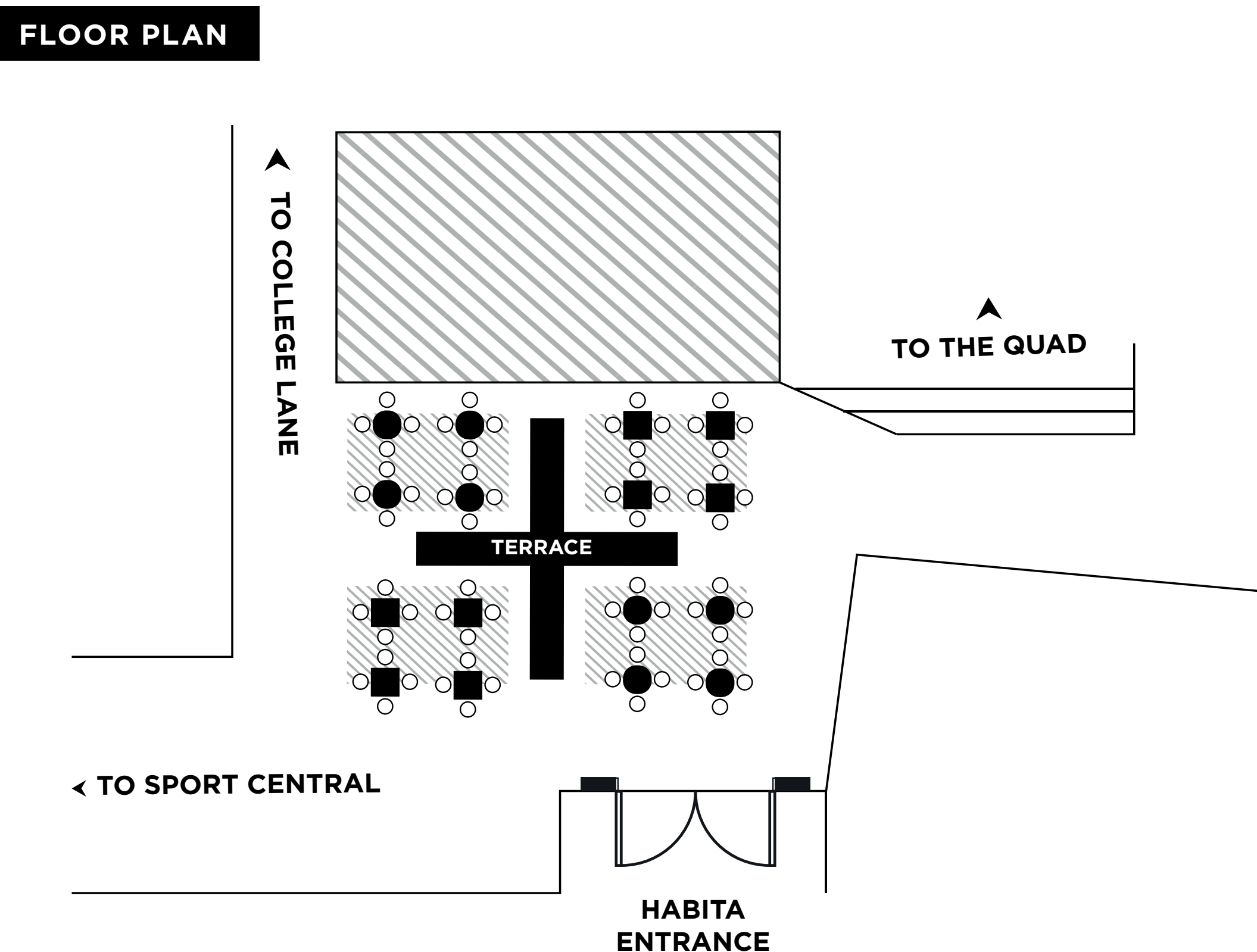
Great for BBQ's, drinks receptions and networking.

TERRACE MAX CAPACITY

200 standing
64 seated

KEY FEATURES

Outdoor heating, mood lighting, PA system available.



TRAINING ROOMS



Ideal for small meetings or private sessions for small groups.

Our variety of training rooms are well equipped and comfortable. Available on an hourly hire basis for maximum flexibility.

Ideal for team meetings, training sessions, and one to ones.

MAX CAPACITY

30 individuals

KEY FEATURES

TV screen with HDMI, video conferencing.

Training Room 1&2 is one large space that can be divided into smaller rooms.

In addition to hosting your event with us, our team are on hand to provide additional marketing support* to ensure your event is a success. We can offer:

Social media promotion on the Students' Union's social media platforms:

- 24,500 Facebook likes
- Almost 10k Twitter followers
- Over 7,000 Instagram followers

Advertise on our digital screens

New stories on our Website

Posters and flyers distribution

Expand promotions to the halls of residence

Freshers Fair stalls

GRACIE DONOGHUE

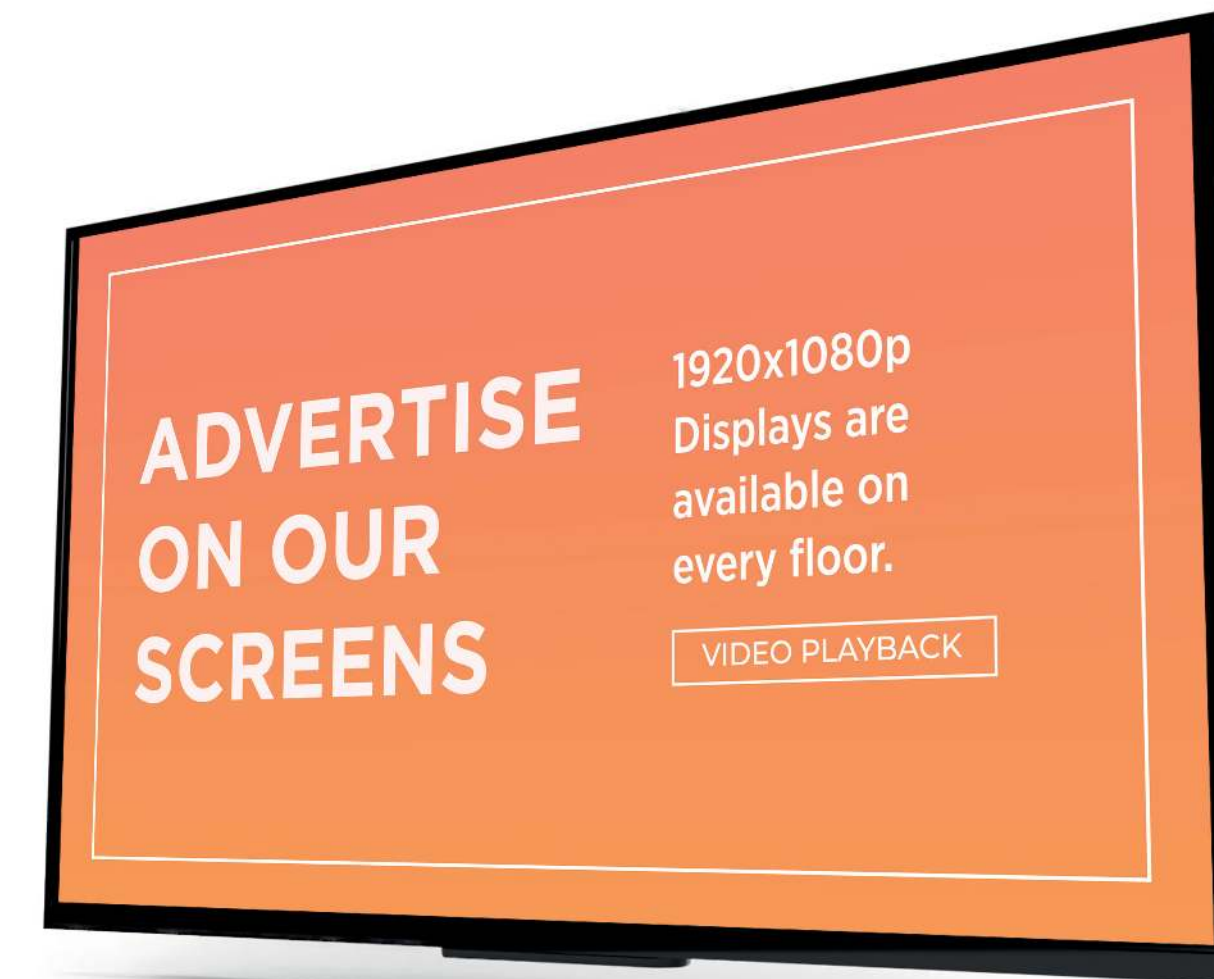
Sales and Events Coordinator

gracie.donoghue@northumbria.ac.uk

**Please note, these are an additional cost to hiring our venue.*



[Download](#)



CATERING & HOSPITALITY



Getting the right food and drink for your event is so important and we are here to ensure that we find what works best for you. There are a wide range of options available to you including:

IN-HOUSE CATERING

Our on site catering team offer delicious, wholesome menus for breakfast, lunch and dinner. With dishes like homemade lasagne to choose from it's no surprise that we always have happy conference delegates!

DRINKS SERVICE

As a standard, our bar prices are very competitive and as such we are a popular choice for large corporate parties. Our wine list offers all of the crowd pleasers you'd expect plus we can provide a tailored menu if you require something specific.

STREET FOOD TRUCKS

For a more informal way to cater your event, why not opt for a food truck? The North East has a fantastic range of delicious street food vendors including authentic Greek wraps, Cuban toasted sandwiches, Bao buns and so much more. We arrange the booking on your behalf so all you have to do is enjoy!

SOURCE YOUR OWN

If your event has very specific catering requirements then we understand that you may wish to arrange this yourself. We are happy to allow clients to source their own catering although this must be done through a recognised catering company. Home catering is not possible.

HYBRID EVENTS

Event Northumbria has a host of hybrid solutions for your event, all delivered by a highly skilled in-house team of technicians. We understand that every event has different needs so our event managers will work with you to create a bespoke offer.

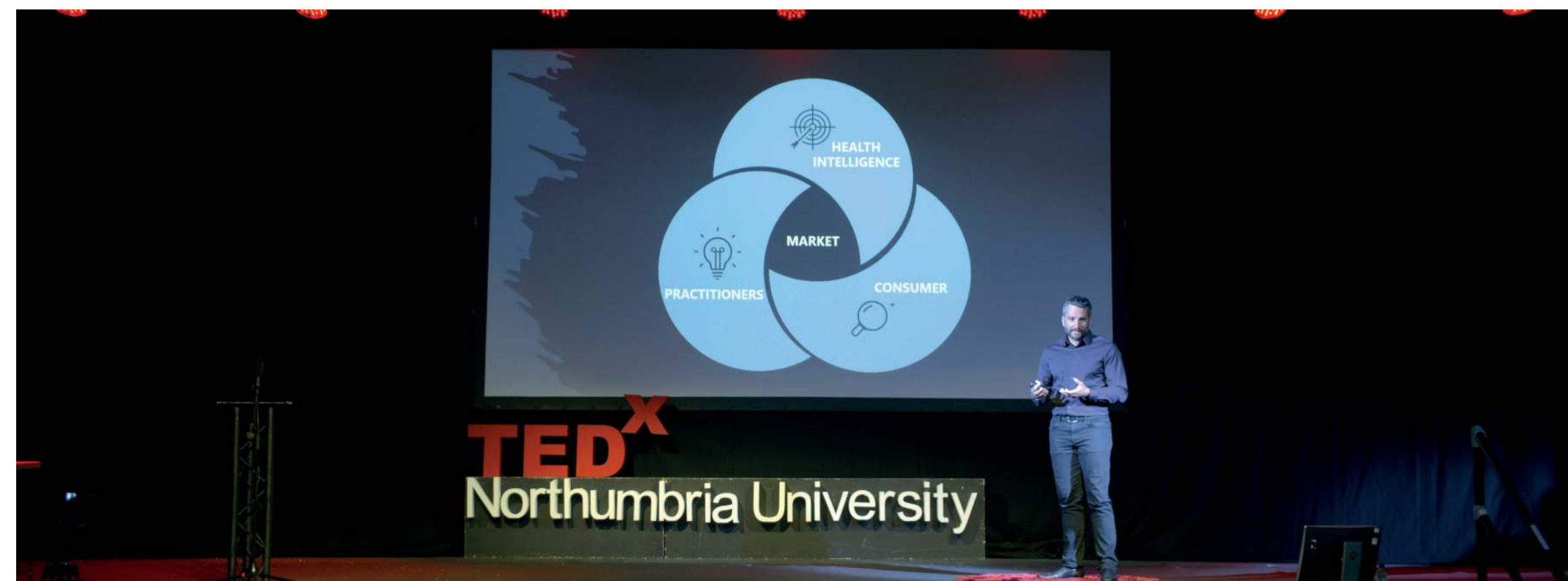
Your event or conference can be broadcast live or recorded with a professional AV Setup.

HERE'S WHAT WE CAN PROVIDE:

- 100MB dedicated fibre Internet as standard
- Optional upgrade to 1GB Internet*
- Staging / backdrop visuals design
- Broadcast quality audio
- Cameras and video mixer
- 4k video presentation
- Professional studio or theatrical lighting
- Microphone packages
- Live stream capability
- Cross-platform streaming software stream to multiple social platforms simultaneously

For more info:

info@eventnorthumbria.co.uk



TECHNICAL SUPPORT



Our tech team are on hand to ensure your event goes on without a hitch.

At Event Northumbria we have a highly skilled team of technicians with a broad range of specialities including professional lighting and sound engineering. With years of industry experience you can be sure that the technical side of your event is in very safe hands. Our venues are fitted with the latest sound and lighting equipment and you'll also have access to our extensive stock of equipment.

Our Technical Services Manager is available to support you in planning your sound and lighting requirements and will offer tailor made solutions to ensure your event vision becomes a reality.

If you prefer to bring in your own technical team that is fine with us. We are impartial and aim to support as much or as little as you wish in order to ensure you get the best event experience possible.

IT

Free WiFi is available throughout the building via The Cloud. If your event requires a dedicated internet connection then (at an extra cost) we can provide this with a variety of speeds available.

VIRTUAL/HYBRID EVENTS

At Event Northumbria we understand that flexibility is key and therefore can offer you a range of virtual and hybrid event solutions. We have a choice of studio settings available including a 'plug and play' option plus larger spaces with optional audience seating. Our solutions are tailored therefore our Tech Manager will arrange a meeting with you to advise on how we can best support your event.

TRAVEL AND PARKING

Situated in the heart of Newcastle, we are well connected to various transport links plenty of parking spaces.

PARKING

If you require parking spaces for your event, we can acquire parking permits and passes in advance of your event.

- P** College Street Parking
- P** Civic Centre Parking

Northumbria University Parking is located directly behind the Student's Union and Sports Central. It is accessed via Sandyford Road onto Day Street.

ADDRESS

Event Northumbria
Northumbria Students' Union,
2 Sandyford Road,
Newcastle,
NE1 8SB

T: +44 (0)191 243 7621
E: info@eventnorthumbria.co.uk

BUS ROUTES:

1, 10, 21, 22, 309, 38, X1, X45, X77

METRO LINKS:

Green Line, Yellow Line

DIRECTIONS:

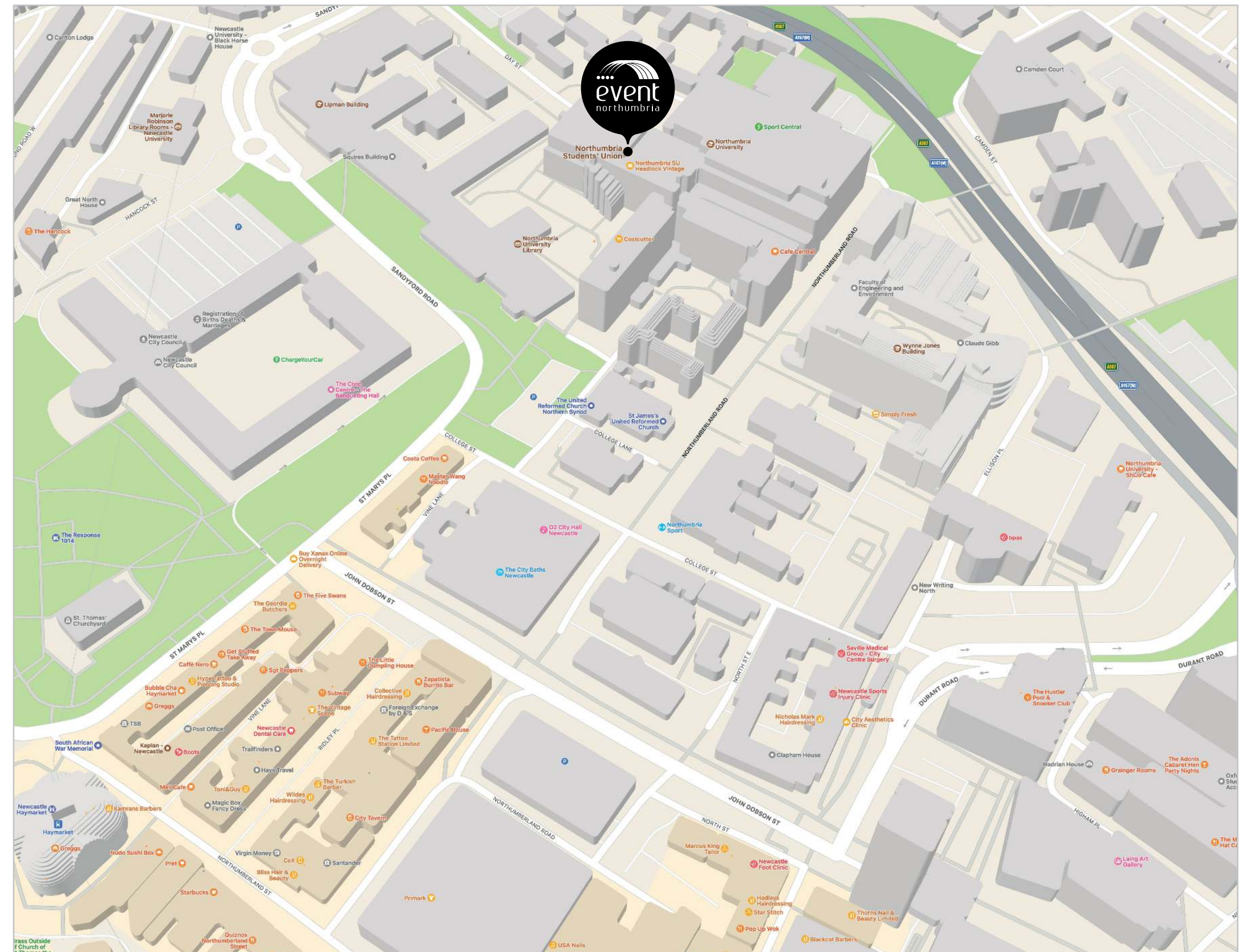
From Haymarket Metro Station turn right onto Saint Mary's Place.

Walk straight on until you reach Costa Coffee on the corner of College Street.

Cross over the road and carry on walking straight Ahead. You will enter Northumbria University's Quad.

Once on the Quad you will see Northumbria Student's Union where Event Northumbria are based. The building has a distinct entrance with a curved green arch.

The Welcome Desk is located through the automatic doors.



HIRE RATES

We have a variety of flexible, contemporary spaces available for your conference or event.

Our spaces can be booked throughout the year and are accessible from 6am daily. Exclusive building hire is available outside of University term times.

Hire Periods Explained

HALF DAY HIRE:

Any 5 hours between 6am – 4pm or 4pm - 1am.

FULL DAY HIRE:

Any 12 hours between 6am and 1am.

Venues with a Bar

Please note that if the bar is open there is a minimum spend of £500.00 otherwise staffing costs will apply.

Events with 100 + guests may require security staff to monitor the event. In most cases, 1x member of security staff is required for every 100 guests attending. Security staff cost £24.00 per person per hour.

What's Included in the Venue Hire Cost

- Furniture within our current stock (subject to availability)
- Our team will set up your furniture to an agreed layout
- If your booking is over the festive period (Domain or Reds) then Xmas décor is included in the venue hire cost. Note that dates for the festive period will change each year so please check when you enquire.

What's Not Included

- Sound and lighting equipment
- Technical support
- Linen
- Décor
- Security staff

Venue	Hire Period	Cost
Domain	1/2 Day	£700
	Full Day	£1,000
Reds	1/2 Day	£400
	Full Day	£550
Stage 2	1/2 Day	£450
	Full Day	£650
Habita and Outdoor Terrace	6 Hour Hire	£700
The Greenhouse	1 Hour Hire <i>(min 2 hour hire)</i>	£100
Outdoor Terrace* <i>Book as reception area in conjunction with Domain</i>	2 Hour Hire	£200
Escape	1/2 Day	£250
	Full Day	£400
Large Training Room	Per Hour	£40
	1/2 Day	£90
	Full Day	£160
Small Training Room	Per Hour	£30
	1/2 Day	£70
	Full Day	£110

BOOKINGS & INFO



With years of experience behind us, we are well placed to support your event to all capacities.

We can provide bespoke packages and tailor to your Requirements. So get in touch to find out what we can do for you and your event!



**MAKING
YOUR
EVENT**
Extraordinary

Event Northumbria
Northumbria Students' Union,
2 Sandyford Road,
Newcastle,
NE1 8SB

T: +44 (0)191 243 7621
E: info@eventnorthumbria.co.uk

"We have been inundated with positive feedback on socials and emails which has been amazing.

Everyone loved the venue - thought it was perfect for what we wanted to do. They loved the outdoor space plus the indoor spaces and there was a really good vibe to it

The staff on the day were absolutely amazing, around but not intrusive and very helpful - from the security guys, to the facilities staff to both of you."

- Tyneside Vegan & Music Festival

"It was absolutely perfect and you guys couldn't have done any more for us.

The Tech team were fantastic."

- NHSBSA

"You all worked tirelessly to make sure that we had everything that we needed. No job was too big or too small for any of you and you were all happy to jump in to make sure that our days ran smoothly, from helping to queue and serve musicians at meal times, to finding extra rooms at short notice and looking into infinite lighting and chair options for us."

- National Youth Orchestra





**MAKING
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